



Cromarty and District Community Council

Minutes of the
Extraordinary Meeting
held on
Tuesday 19th May 2020, 7.30pm
via video link due to Covid-19 restrictions

Present

Community Councillors: Peter Ratcliffe (PR) Chair, Diane Brawn (DB) Secretary, Tiffany Jones (TJ), Kari Macgee (KM), Gabriele Pearson (GP) & Nigel Shapcott (NS)

Highland Councillor(s): & Cllr Craig Fraser (CF)

Community Council Minute Secretary: Gillian McNaught

Minutes
Approved
25.5.2020

1	<p><u>Chairman's Welcome</u> PR welcomed everyone to the video conference meeting. <u>Apologies:</u> Alan Plampton (AP) Treasurer. No apologies received from Gregor Fox (GF)</p>	
1(a)	<p><u>Approval of Extraordinary Meeting Minutes, 12.5.2020</u></p>	
1(b) End	<p>The Minutes were proposed for approval by GP and seconded by DB.</p>	
2	<p><u>Matters Arising from Special meeting, 5th May2020</u></p> <p>2.1 (3.1 Update Members on progress of Cromarty food bank). KM liaised with the GP Surgery and no referrals for food parcels have yet been received. GP suggested advertising more widely, so KM will deliver a poster to PO for display and send a copy to DB for the CC noticeboard. Ongoing.</p> <p>2.2 (3.2 Contact Sheila Mckandie, HC and Julie Dinwoodie CPS Head Teacher about school meal vouchers through the Post Office). KM researched and reported that a simple email system transfers Sodexo vouchers to cash available through the Post Office. All concerned informed. Discharged.</p> <p>2.3 (3.3 KM Report back on third and future editions of the Guidance Leaflet). NS requested that the Citizens Advice Bureau contacts were included again as a useful source of information. TJ will report back next month with expected updates to the furlough scheme for the next edition. Ongoing.</p> <p>2.4 (3.4 Report back to Members on future HC Conference Calls). NS, PR an CF gave a full report on items discussed at the meeting. The presence of Ward Manager, Di Agnew was welcomed by attendees and it was agreed this improved communications greatly in what was a positive meeting. Concern was raised</p>	<p>KM & DB</p> <p>KM & TJ</p> <p>CF, PR & NS</p>
(cont)		

(cont)	about the Dingwall Hub not reaching those requiring their services of welfare, food and housing support. KM will send information to Cromarty Church organisations to make them aware of the help available to those vulnerable within their groups. Ongoing.	KM
2.5	(3.4 CF Request HC represented at future HC Weekly Conference Calls). Done. Discharged.	
2.6	(3.5 Complete an application for Tesco's "Bags of Help Fund" as minuted). Tesco funding application submitted and acknowledged. Ongoing.	AP
2.7	(3.6 Report back on future updates from Cromarty Stores). GP gave a verbal update from Marcel Gommers. Some supply chain interruptions have been time consuming to administer. The number of shop visits has remained stable, although amount in baskets is slightly down. Ongoing.	GP
2.8	(3.6 Report back on meeting with Marcel at Cromarty Stores). NS met to discuss the voluntary services currently provided through the Cromarty Care Project (CCP) and has passed a report to Dr Jill Stoner. Ongoing.	NS
2.9	(3.9 Update Members on process of appointing Assistant Youth Worker). Ongoing.	AP
2.10	(3.10 Request HC for a skip for volunteers to dispose of fly tipping & update on status of Campsite plans). CF proposed that when an update is available on the Campsite planning application and waste services are operational again that a skip be organised to clear the fly tipping with voluntary help. Ongoing.	CF
2.11	(3.11 Write to John Nightingale about alternative site for Community Composting idea). NS now has agreement in principal from the CCDT to place three properly supervised composting bays behind Townlands Barn and is looking into funds for the project. The request to John Nightingale for use of an alternative site is no longer required. Ongoing.	NS
2.12	(3.12 Write to John Nightingale for permission in principal for 100 Steps repairs). DB has written but no reply from John Nightingale as yet. Ongoing.	DB
2.13	(3.12 Source possible funding for 100 Steps repair project). Awaiting outcome of <i>item 2.14</i> . Discharged.	
(cont)	(4.2 Request HC uplift Burial Ground grass cuttings to assist volunteers). HC's grounds maintenance schedules do not include the collection of grass clippings so CF suggests the community composting as a potential solution (<i>item 2.13</i>). Discharged.	

(cont) 2.14	(5.1 Request for HC representation at weekly conference calls). See <i>item 2.7</i> . Discharged.	
2.15	(5.2 Add information to CC Facebook about scarecrow competition). Done Discharged.	
End		
3	<u>Covid -19 Updates, including weekly Highland Council Conference Call</u>	
3.1	TF proposed the most recent notifiable symptoms of Covid-19, loss of taste and smell, are included in the Guidance Leaflet prepared for printing. (<i>see item 2.3</i>). Agreed.	TF & KM
End		
4	<u>Any Other Business</u>	
4.1	A Community Stakeholder's video conference meeting has been arranged by the Cromarty Firth Port Authority in June. DB will attend.	DB
4.2	In a recent Ross shire Journal article, Cromarty Care Project (CCP) was not mentioned as providers of the voluntary help. DB will request this is clarified on the Community Facebook post.	DB
4.3	In relation to <i>item 2.2</i> , TJ raised a concern to ensure cash payments (instead of food vouchers) are used for childrens' food and not to fund other items. NS will raise at next week's HC Conference Call.	NS
4.4	NS reported that with AP's assistance, CCP has been awarded further funding of £600 to support the Cromarty Store home delivery service. Thanks expressed to all by Members.	
End		
5	<u>Date of next meeting</u>	
5.1	The next <u>Ordinary meeting</u> as scheduled is on Monday 25th May 2020 @ 7.30pm via video conference.	
5.2	It was recognised that emergency meetings may need to be held at short notice for the time being.	
End		
	PR thanked everyone for attending and the meeting concluded at 8.30 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Action
2.1	Kari	Deliver poster about food bank referrals to Post Office & email copy to Diane
2.1	Diane	Print copy of poster for display in the CC Noticeboard
2.3	Kari	Include CAB contacts in the Guidance Leaflet before printing
2.3	Tiffany	Report back with Furlough updates when available
2.4	Craig, Peter & Nigel	Report back to Members on future HC Weekly Conference Calls
2.4	Kari	Send Dingwall Hub information to Cromarty Church organisations
2.6	Alan	Report back on application to Tesco's "Bags of Help Fund"
2.7	Gabriele	Update Members on the Cromarty Stores as required
2.8	Nigel	Report back on future CCP discussions about volunteer services
2.9	Alan	Update Members on process of appointing Assistant Youth Worker
2.10	Craig	Update on status of Campsite planning and when appropriate, organise a skip for fly tipping at Whitedykes
2.11	Nigel	Update Members on Community Composting idea and potential funding
2.12	Diane	Request permission in principal from John Nightingale for 100 Steps repair project
3.1	Tiffany & Kari	Tiffany send Covid-19 symptom details to Kari for inclusion in leaflet
4.1	Diane	Attend CFPA video conference call in June
4.2	Diane	Send additional information for article as minuted
4.3	Nigel	Raise concern of cash instead of food vouchers a minuted